

SPRINGFIELDS RESIDENTS ASSOCIATION

Affiliated to Chase Tenants & Residents Federation

1. **NAME**

The Organisation shall be known as the Springfields Residents Association.

2. **AIMS OF THE ASSOCIATION**

- 2.1 To promote a better liaison with Cannock Chase Council.
- 2.2 To work towards improving the environment of the whole of the estate.
- 2.3 To encourage social activities throughout the estate.
- 2.4 To work with all agencies for improvement of the estate.

3. **MEMBERSHIP**

Any resident of the 10 courts of the Springfields Estate or the bungalows of Arthur Wood Place, whether a tenant or home-owner, may become a member of the above Association regardless of race, colour, religion, sex, sexual orientation, age, disability or political beliefs.

4. **THE COMMITTEE**

The business of the Association shall be carried out by an elected committee of at least six (6) people, except anyone with a conflict of interest, i.e., Elected Members and Council Officers. The Officers of Chairperson, Secretary and Treasurer shall be elected at the AGM. Any vacancies may be filled by the Committee at General Meetings or at AGMs.

Two Committee Members shall represent the Association as Chase Tenants & Residents Federation Committee Members by applying in accordance with CTRF regulations. SRA business will at all times be conducted with reference to the provisions of the CTRF

Constitution and shall provide the facility for settling any disputes within the provisions of the Grievance Procedure set up by the CTRF.

4.1 Committee Meetings

Committee Meetings shall be held at least four (4) times per year. A Committee Meeting shall be open to Committee Members only and the quorum will be at least four (4) members.

4.2 General Meetings

From time to time the Committee may call General Meetings that shall be open to all residents of the estate for discussion of important issues as they arise. The quorum shall be at least eight (8) members.

4.3 Annual General Meetings (AGM)

The AGM shall be held on a date to be determined by the Officers, between twelve (12) and fifteen (15) months after the date of the previous AGM. Notice of the AGM will be sent to each resident's home at least fourteen (14) days before the meeting. The quorum shall be at least eight (8) members.

4.4 Extraordinary General Meeting (EGM)

The Officers may call an Extraordinary General Meeting upon written request from any Committee member, at their discretion or, in any case, where the written request is supported by the signatures of at least 50% of the Committee. Seven (7) days notice of an EGM shall be given. The reason for the EGM must be given to all residents. The quorum shall be at least eight (8) members.

5. FINANCE

A bank account will be opened in the name of Springfields Residents Association. The Treasurer will keep proper accounts of all income and expenditure of the Association. The accounts will be checked by an independent person annually and presented to the

AGM. A finance report shall be given at each meeting. There will be three (3) signatories, two (2) of which will sign all cheques and no signatories must be in the same household or family.

6. **CHANGES TO THE CONSTITUTION**

Any proposed changes to this Constitution must be sent to the Secretary at least seven (7) days prior to the date of the AGM for consideration at the AGM. Changes can only be voted on by an AGM or an EGM called for that purpose.

7. **DISSOLUTION**

Dissolution of the Association may only be discussed at an EGM called for the purpose, to which all residents will be invited. Any remaining council grant will be given back to the Council. Any funds remaining from groups' own fundraising will be given to a charity or a community event chosen by the Committee.

THIS CONSTITUTION WAS AMENDED AT AN AGM HELD ON 24TH MARCH 2007.

SIGNED _____ CHAIRPERSON
_____ SECRETARY